**Dundee Foodbank Assistant**

Dundee Foodbank is a Christian charity committed to the provision of emergency food relief to people in need across Dundee.

This active and varied role will ensure that stock management, foodbank centre stock levels, donations and other associated elements are closely managed.

The successful applicant for this post will be a highly organised and motivated individual. They will have good communication and interpersonal skills, and be able to use computers – email, Word, Excel. They will have an ability to motivate and encourage people from a wide variety of backgrounds, and will be physically fit enough to carry out the role.

Applications, comprising a CV and cover letter detailing your skills & experiences – with specific reference to the role requirements contained in the Job Description – should be received by 5pm Monday 3rd February 2020, either:

* By email to: [jobs@dundee.foodbank.org.uk](mailto:info@dundee.foodbank.org.uk); or
* In writing to: Ken Linton, Dundee Foodbank, Unit 5, Dunsinane Avenue, Dundee, DD2 3QN.